

LONDON REGION

CHANGE OF DETAILS FOR APPROVED DOCTORS UNDER SECTION 12(2) OF THE MENTAL HEALTH ACT 1983

PERSONAL DETAILS

SURNAME		FIRST NAME	
Please state any other names you have previously been known by			
Date of birth			
GMC Registration No			
Section 12 Expiry Date		Approved Clinician Expiry Date	

PROFESSIONAL CONTACT DETAILS (For the Published Register)

Employing Organisation					
Professional address					
Phone number(s)					
Email Address(es)					
Start date with current post		End date (if Fixed Term) :			
Speciality					
Grade (Academics please give honorary clinical grade)	Consultant <input type="checkbox"/>	ST4 -6 <input type="checkbox"/>	Associate Specialist <input type="checkbox"/>	GP Principal <input type="checkbox"/>	
	Locum Consultant <input type="checkbox"/>	Locum ST4-6 <input type="checkbox"/>	Staff Grade <input type="checkbox"/>	Other (Please Specify)	
		CT3 <input type="checkbox"/>	Clinical Asst. <input type="checkbox"/>		
Designation	Locum	Substantive	Retired	Independent	Fixed term contract
					Training

1. AVAILABILITY

Fee Paying Work Availability:

These details will be visible to users of the Mental Health Act Register Database. Please clearly indicate your availability in the relevant box.

Regular working hours:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Out of hours (evening/weekend):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Start Time:		End Time:	
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Mon	<input type="checkbox"/>	Tue	<input type="checkbox"/>	Wed	<input type="checkbox"/>	Thur	<input type="checkbox"/>	Fri	<input type="checkbox"/>	Sat	<input type="checkbox"/>	Sun	<input type="checkbox"/>
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Tel No		Mobile No	
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LANGUAGES SPOKEN	
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PERSONAL CONTACT DETAILS

This information is for administrators only and will not be made public on the Mental Health Act Approvals Database.

Home address	
Home phone / mobile	
Email address	

SIGNATURE..... **DATE**.....

To be returned to: Section 12/AC Office, Mental Health Centre, Northwick Park Hospital, Watford Road, Harrow, HA1 3UJ. Tel: 020 8869 3515 Fax: 020 8869 3516 E: s12acadmin.cnwl@nhs.net

Note: Hospital practitioners should be aware that medical indemnity by NHS employing authorities does not usually cover assessments made beyond health authority or trust premises, with the exception of domiciliary consultations. Individuals should ensure that they personally arrange for appropriate medical indemnity cover.

PRIVACY NOTICE

This notice has been prepared to comply with the General Data Protection Regulation.

The Approval Panel is one of four regional panels that are appointed by the Department of Health and Social Care to manage the application and approval processes for clinicians wishing to act as Section 12 doctors or Approved Clinicians under the Mental Health Act 1983.

Where Section 12 or Approved Clinician status is granted by the Approval Panel to a clinician, certain personal data, including name, employment address and telephone numbers, grade and re-approval date are added to the Mental Health Act 1989 approvals database and stored electronically. The Data Protection Act 2018 and General Data Protection Regulation (GDPR) apply.

Information on the approvals database may be shared with certain professionals and organisations that have a routine need to ascertain that clinicians have the appropriate approval under the Mental Health Act 1983. Primarily this will include local authorities and Approved Mental Health Professionals, and will also include police, NHS Trusts and Foundation Trusts, Clinical Commissioning Groups, courts, and prisons. By way of example, your information may be retrieved by a user searching for Section 12 doctors working in a particular geographical area.

This is therefore a public task under the GDPR. The processing is necessary for the Department and its Approval panels to perform a task in the public interest or for official functions, and the task or function has a clear basis in law.

Access and use of the MHA Database is subject to current Data Protection legislation and regulation. This includes The Data Protection Act 2018 and the GDPR, as well as related legislation including the Computer Misuse Act 1990. Only personnel authorised by the Department of Health and Social Care, or by the four regional Approval Panels, can access and use the Database. Such personnel are obliged to sign an agreement recognising that it is an offence to replicate and disseminate information contained on the database.

On expiry of a clinician's approval, or after a request to be removed from the database, personal data may be retained in an archive for a period of six years. This is to allow for a timely reactivation of your approval status as well as to provide evidence of a clinician's previous approval status.

The Approval Panel will also keep personal data pertaining to a clinician's application for approval as is necessary to perform its function of considering such applications and granting approval.

Under the GDPR, you have the following rights:

- the right to be informed;
- the right of access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object; and
- the right not to be subject to automated decision-making including profiling.

Your signature on Page 1 is taken to confirm your consent to these arrangements.

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