**National Clinical Audit of Psychosis Early Intervention in Psychosis routine audit 2025:**

**Privacy notice**

The Royal College of Psychiatrists (the College) hosts the National Clinical Audit of Psychosis (NCAP). The audit collects data on compliance with agreed standards and provides NHS Trusts, Health Boards in Wales and organisations providing NHS-funded care (referred to as services in this privacy notice) with benchmarked reports on their performance.

The audit aims to improve the quality of care provided for people with psychosis. In 2025, the audit will not be collecting new patient identifiable information from EIP services in England; instead, it will look at using pseudonymised data extracted from the Mental Health Services Data Set (MHSDS). Patient identifiable data (PID) may be used in the future for the purpose of linking MHSDS datasets to other national datasets such as the Hospital Episode Statistics and the ONS/ civil registers of deaths. PID might also be utilised in the future in the context of health alerts and outliers' analysis. However, as of March 2025, this is not included in the Data Sharing Agreement we hold with NHS England.

NCAP has Section 251 approval to collect patient identifiable data without consent (ref: 20/CAG/0105).

The College is the data processor for the information you provide to us as part of NCAP. The Healthcare Quality Improvement Partnership (HQIP), commissions the audit on behalf of on behalf of NHS England and Improvement and the Welsh Government. HQIP is joint data controller with NHS England for the audit.

If you have any queries about the process or how we handle your information, please contact us at dataprotection@rcpsych.ac.uk

**Sources of information used by NCAP**: NCAP uses a range of sources to collect information on service user care. In 2025, these will include services and NHS England in england, and EIP services for Wales.

For the EIP audit, data about patients’ care and pseudonymous data on patients’ care will be collected directly from the MHSDS via NHS England.

**Services**: will provide their ‘CareProfLocalID’ team code in the MHSDS to the NCAP team. NCAP also gathers registration information (e.g. audit lead contact details) directly from services to support the management of the audit.

For Wales, services will provide NCAP with the casenote dataset with relevant EIP data.

**NHS England:** will provide information about service user care held in the Mental Health Services Data Set (MHSDS). The eligible sample will be identified through the use of ‘CareProfLocalID’ team codes.

**What personal information will we process?**

* As of March 2025, under the current Data Sharing Agreement with NHS England, no PID will be extracted from the MHSDS.
* Demographic data including age, gender, ethnicity, IMD
* Care data including interventions received (e.g. medication, psychological therapies, physical health screenings and interventions), processes of care.

**What will we do with your information?**

NCAP will publish the performance of services against the audit standards on an online dashboard, the data will be aggregated data at team, NHS Trust/Health Board/organisation, regional and national levels at specific points during the audit programme. NCAP will also publish an annual State of the Nation report. When contacting services, we will use the staff contact details provided to us at registration and in connection with any ongoing relationship with NCAP.

NCAP conducted a pilot study in May 2023 with a small number of services to test the new audit methodology. This is involved patient identifiable data such as NHS Numbers. Since then, NCAP has pursued a different audit methodology of extracting data from the MHSDS via team codes which only involves pseudonymous data.

**We will:**

* Only use your information for the purpose of this audit or to fulfil business, legal or regulatory requirements, if necessary.
* Hold your data in secure data centres in the EU and US which comply with ISO 27001 security standards. Your data are also held securely by us and/or our data processors whether the information is in electronic or physical format.
* Ensure that only staff members working on the individual audit and data processors by approval have access to your data. All data files for the 2025 e are pseudonymous and stored in restricted areas.

 **We will not:**

* share any information with any third parties for marketing purposes.

**What information do we ask for, and why?**

NCAP does not collect more information than we need to fulfil our stated purposes and will not retain it for longer than is necessary.

The information we ask for is used to:

* maintain a record of and to contact services; or
* for the purpose of assessing compliance against the agreed audit standards and providing benchmarked reports on compliance and performance; or
* compare the data we collect with the data services in England submit directly to NHS Digital.

**Use of data processors**

Data processors are contracted third parties who process data for us. This means that they cannot do anything with the information unless we have instructed them to do it, nor can they share your data with any other organisation. They will hold it securely and retain it for the period we instruct. The data processors we use are:

* Software providers/hosts for databases which hold the data (Netsolving);
* Hosting partner which provides the secure virtual datacentre (Microsoft/Egress);
* External statisticians may be used for detailed analysis of anonymised sections of data.

**How long is the information retained for?**

Data that do not identify the individual is retained for the duration of the audit and for five years after it is completed.

Identifiable data may be held for the one-year period, granted by Section 251 approval. To hold data longer than this, a Section 251 extension must be applied for and granted.

**Legal basis for processing**

The national clinical audits process data under Article 6(1)(e) of the General Data Protection Regulation (GDPR) which allows for the processing of data where this is carried out in the public interest or in the exercise of official authority vested in our joint data controllers, HQIP and NHS England.

**Confidentiality**

All data submitted for the audit are treated as confidential. Once data are received by the College, access to patient identifiable information is restricted to the NCAP team and is logged and monitored.

NCAP had Section 251 approval to provide patient identifiers (NHS Number, date of birth, gender and postcode) to NHS Digital, in order to receive the data in MHSDS for these patients. However, under the new routine audit methodology, NCAP will be receiving pseudonymous data from the MHSDS.

The audit team will not publish information that can enable individual patients, family, friends or carers, or staff to be identified. Any contracts with data processors include confidentiality clauses.

The confidentiality and security of information is maintained in the following ways:

* All reports include aggregated data at the relevant level (national, regional, NHS Trust/Health Board/organisation);
* In all audit publications, the statistical information is reviewed to ensure the risk of identification is minimised, and where necessary, small numbers are suppressed. This assessment follows guidelines issued by the Office for National Statistics - Review of the Dissemination of Health Statistics: Confidentiality Guidance.

**Your rights**

Under the Data Protection Act 2018 and General Data Protection Regulation (GDPR) you have rights as an individual which you can exercise in relation to the information we hold about you.

**What if I do not want my information used by the audit?**

As of March 20205, under the current Data Sharing Agreement, NCAP will only be collecting pseudonymised data from the MHSDS, therefore, the NCAP team will not have any way of identifying individual patients from the sample. As such, opt-outs are not currently applied. NCAP is not the owner of the MHSDS and uses data extracted from it for secondary analyses. Nonetheless, the NCAP programme is exploring options to enable the removal of patients who wish not to be included in the NCAP routine audit.

Please note that once analysis is completed it may not be possible to remove your data from the sample.

**National data opt-out**

We confirm that the audit is currently compliant with the national data opt-out policy. To find out more please visit [www.nhs.uk/your-nhs-data-matters](http://www.nhs.uk/your-nhs-data-matters) and [Mental Health Services Data Set (MHSDS): GDPR information - NHS England Digital.](https://digital.nhs.uk/data-and-information/keeping-data-safe-and-benefitting-the-public/gdpr/gdpr-register/mental-health-services-data-set#:~:text=This%20information%20is%20to%20help,quality%20of%20the%20care%20provided.)

**Complaints or queries**

The College takes any personal data complaints very seriously.

We encourage people to bring it to our attention if they think that our collection or use of information is unfair, misleading or inappropriate.

If you want to make a complaint about the way we have processed your personal information you can contact us using the details at the bottom of this notice.

You can also complain to the Information Commissioner’s Office directly:

Wycliffe House Waterlane Wilmslow Cheshire SK9 5AF

Website: <http://www.ico.org.uk/>

Tel: 0303 123 1113

**Changes to this privacy notice**

We keep our privacy notice under regular review. This Privacy Notice was last updated in March 2025.

**How to contact us**

If you want to request information about our privacy policy you can email us at dataprotection@rcpsych.ac.uk or at the below address:

Data Protection Officer

Royal College of Psychiatrists

21 Prescot Street

London E1 8BB

Please read our disclaimer.